

## TVPPA EDUCATION & TRAINING ACTIONS TO ADDRESS CORONAVIRUS

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TVPPA's Education & Training Department has taken precautionary actions since March 12, 2020 to address potential Coronavirus concerns. Precautions taken have been expanded based on CDC recommendations, and as of May 14, include the following:

1. All TVPPA instructor-led training courses will be limited to a maximum number of 10 students. This policy will remain in effect until further notice and is not directly related to any state's individual mandate.

NOTE: If a utility wishes to host a training course onsite for their internal employees the utility may exceed this maximum class limit. Written documentation must be provided to TVPPA via email to [training@tvppa.com](mailto:training@tvppa.com) at least one week prior to the classes start date detailing the utilities intentions for onsite training exceeding TVPPA's suggested maximum headcount. TVPPA reserves the right to decline/postpone any requested training for the safety of our instructors.

2. Prior to beginning any training course all students/instructors will be daily screened at the front entry of any training facility for temperature indicating a fever. Individual's with temps  $\geq 100^{\circ}\text{F}$  will not be allowed entry. Such individuals can return once they have gone 24 hrs fever free without having taken any fever reducing medications during that 24 hr period.
3. Students outside the building awaiting temp screening are kept in two lines with six-foot separation.
4. On the first day of training every student will be instructed to stay home if they feel sick, especially if it includes a fever and/or dry, hacking cough.
5. Each student will complete a written survey regarding travel and/or association with Coronavirus positive individuals prior to each course and submit to TVPPA.

NOTE: If an individual has been at an identified "hot spot" within the past 30 days, then they will need evidence of a 14-day quarantine period AND documentation of a negative COVID-19 test result within the last 10 days.

6. Students are encouraged to maintain a six-foot distance from each other. Masks are required to be worn at all times when inside a training facility.
7. Host facility staff interfacing with students/instructors are asked to wear appropriate masks and gloves, and maintain appropriate social distancing.

8. Host facilities are being asked to wipe down commonly used surfaces with a disinfectant cleaner multiple times throughout each day of training.
9. Any student equipment used during the training course is to be wiped down between each usage.
10. Host facilities are being asked to provide hand sanitizer stations throughout the facility.

Please direct any concerns with TVPPA's response to the Coronavirus situation to:

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Thank you for your support of our training and cooperation in keeping everybody safe.